

DWARF SPORTS ASSOCIATION UNITED KINGDOM

ACCOUNTS AND TRUSTEES REPORT

YEAR ENDED 31ST DECEMBER 2016

Accounts Prepared and Independently Examined by:-

David R S Welch FCA, DChA.
Chartered Accountant
Hazel Grove, Stockport.

Email:-david@welchfca.co.uk



**DWARF SPORTS ASSOCIATION UNITED KINGDOM
ACCOUNTS AND TRUSTEES REPORT
YEAR ENDED 31ST DECEMBER 2016**

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**DWARF SPORTS ASSOCIATION UNITED KINGDOM
ACCOUNTS AND TRUSTEES REPORT
YEAR ENDED 31ST DECEMBER 2016**

CHARITY INFORMATION

YEAR FOUNDED 1993
CHARITY NUMBER 1041961

CHARITY NAME Dwarf Sports Association
Since 7th May 2013 United Kingdom (DSAuk)

CHARITY NAME
From 1993 to 7th May 2013 Dwarf Athletics Association of the
United Kingdom (DAAUK)

PATRONS Eleanor Simmonds MBE & Matthew Whorwood

FOUNDERS Arthur Dean, Flip Den-Uil, Willie Coppen, Graham Minett,
Louise Minett, Aldo Navato, Steve Scott and Tony Smith

PRESIDENT Arthur Dean OBE
AMBASSADORS Penny Dean OBE, April Barrett MBE

HEAD OFFICE ADDRESS Polaris Building Velocity Point, Wreakes Lane, Dronfield, S18 1PN
HEAD OFFICE PHONE 01246 296485

TRUSTEES Steve Scott MBE (Chair), Paul Doling (Vice Chair), Mrs Sally Smith,
Mr Stefan Garde, Ms Sara-Jane Clare, Mr Paul Rodriguez,
Ms Emily Anderson, Ms Krysten Coombs, Ms Zoe Newson,
Mr James Betts, Ms Sinead York, Ms Amanda Ainsworth,
Ms Maureen Doe, Mr Michael Williams

TREASURER Catherine Holland ACCA
BANKERS CAF Bank

**EVENTS & ENGAGEMENT
OFFICER** Tim Shephard

INDEPENDENT David R S Welch FCA, DChA, Chartered Accountant
EXAMINER Hazel Grove, Stockport, Cheshire, SK7 5LS

**10 REGIONAL BRANCHES
WHOSE FIGURES ARE
INCORPORATED INTO
ACCOUNTS & REPORT** East Midlands, West Midlands
North East & East, North West
North Ireland, South Central
South East & South West
Scotland & Wales

WEB-SITE www.DSAuk.org
EMAIL ADDRESS tim.shephard@DSAuk.org

DWARF SPORTS ASSOCIATION UNITED KINGDOM
2016 Trustee Report

Trustees & DSAUK Board members, serving DSAUK in 2016

The following Trustees stepped down at 2016 AGM, & embraced new roles for the DSAuk

- Mrs April Barrett MBE { Now Ambassador & Patron for DSAuk}
- Mrs Penelope J Dean OBE { Now Ambassador & Patron for DSAuk}
- Mr Arthur Dean OBE { Now President of DSAuk}
- **The following Trustees remained as Trustees at the 2016 AGM.**
- Mr Steven Scott MBE (Chair of Trustees)
- Mr Paul Doling (Vice-Chair of Trustees)
- Mrs Sally Smith
- Mr Stefan Garde
- Ms Sara-Jane Clare
- **The following were appointed as Trustees at the 2016 AGM.**
- Mr Paul Rodriguez
- Ms Emily Anderson
- Ms Krysten Coombs
- Ms Zoe Newson
- Mr James Betts
- Ms Sinead York
- Ms Amanda Ainsworth
- Ms Maureen Doe
- Mr Michael Williams

DSA Chair Report 2016

- DSAUK continues to develop and grow, both in terms of membership numbers and the offer to our members, families and groups we support.

Membership

- Membership increased by over 160 during 2016, taking the association to 2,100 members, who we support by providing regular sporting and recreational activities helping to improve self-esteem, physical fitness health and wellbeing.

DSAUK Regions

- **DSAUK** does this by providing regular sporting and recreational activities through our regional structure. We put on a broad range of sporting events and social activities as well as engaging the local communities through our schools and community group programme. During 2016 DSAUK regions organised over 200 events, including
- ✓ 180 Sporting events
- ✓ Reaching over 4,500 pupils and teachers through our schools' programme
- Our schools and communities programme covers engaging in recreational activity, inclusive sports as well as identifying bullying behaviour and supporting individuals to build confidence and self-esteem.

- **DSAUK Regions (continued)**

- DSAUK played an active role in national campaigns to increase disabled people and women into sporting and recreational activities, with members being involved in 'This Girl Can,' 'together we will campaign' and exhibiting at 'Kids in the North' and 'Naidex' exhibitions
- DSAUK works in partnership with both 'Little People UK' and 'Restricted Growth Association' attending conferences, running sporting events for their members and engaging in joint projects to raise awareness of the barriers and issues faced by dwarfs and people with restricted growth conditions.

Creating New Opportunities

- DSAUK works at creating different opportunities for its members and associates to engage in sport, recreation and personal development.
- During 2015 and 2016 we invested funds into a cycle loan scheme, providing 12 bikes for members enabling many to be able to cycle for the first time and take part in an activity others take for granted.

Plans for 2017

- DSAUK will be organising the GB team at the World Dwarf Games in Canada this August and will have members competing in the World Para-Badminton tournament held in Korea.
- DSAUK swimmers will be competing at international events, with more DSA swimmers on Paralympic potential squads than ever before.
- DSAUK athletes will be competing in athletics events across the UK.
- Our regions continue to expand, offering regular activity within an hour's travel to members.
- DSAUK board is changing its structure, becoming more effective and efficient, improving our governance and working through the DSAUK 10 year strategy.

Grant Funding

- DSAUK relies on grant funding to support and fund our staff positions and are grateful for the continued support from Children In Need and Gentleman's Night Out.
- We have developed a strong partnership with Sport England and are putting together a comprehensive programme and funding bid, aiming to continue the partnership in the next funding round with Sport England.

Reserve Funds

- The DSA has several reserve funds. A £20,000 reserve to secure the associations event programme if funding is not found.
- A DSAUK core cost reserve, representing one year's overhead cover of £22,000.
- A reserve fund of £8,551 as a contingency fund if the charity has a period of time when staff funding is not available and finally
- A £10,000 Sport England reserve.

SIGNED ON BEHALF OF THE CHARITY

Steve Scott MBEChairman & Trustee
Date Signed..... May 1st 2017

DWARF SPORTS ASSOCIATION UNITED KINGDOM

RECEIPTS & PAYMENTS ACCOUNT

YEAR ENDED 31ST DECEMBER 2016

	Unrestricted Funds £	Restricted Funds £	2016 Total Funds £	2015 Total Funds £
INCOMING RESOURCES FROM				
GENERATED FUNDS:				
Voluntary income (Note 2)	104,885	130,985	235,870	232,570
Investment Income (Note 3)	85	0	85	101
TOTAL INCOMING RESOURCES	£ 104,970	£ 130,985	£ 235,955	£ 232,671
RESOURCES EXPENDED:				
Charitable activities -				
Salaries & Employee costs (inclexp's)	9,763	129,854	139,617	131,233
National & Other Games	27,803	0	27,803	29,197
World Games 2017	2,846	0	2,846	0
Coast 2 Coast	80	0	80	4,693
Bursary	0	617	617	250
Fundraising & Merchandising	2,926	0	2,926	1,428
Regional Support	2,458	0	2,458	3,458
Training, Travel and New Sport Resources	1,430	0	1,430	6,282
Equipment not capitalised & IT	249	800	1,049	0
Purchase of Equipment (Note 5)	470	0	470	7,532
Regional Branches - Appendix 1	34,235	0	34,235	47,952
	82,260	131,271	213,531	232,025
Management and Support Costs -				
Administration, Office & Insurance	7,549	0	7,549	13,651
Stationery, Consumables & MiscExp's	4,080	0	4,080	4,068
	11,629	0	11,629	17,719
Governance -				
Trustees expenses	408	0	408	3,517
Wages Preparation & Consultancy	3,572	0	3,572	3,579
Independent examiner	2,260	0	2,260	2,240
	6,097	0	6,097	9,336
TOTAL RESOURCES EXPENDED	99,986	131,271	£231,257	£ 259,080
SURPLUS (DEFICIT) OF RECEIPTS	4,984	(286)	4,698	£(26,409)
NON-CASH PAYMENTS/ADJUSTMENTS				
Depreciation on Equipment – Note 5	2,746	0	2,746	(2,511)
Equipment purchased	(470)	0	(470)	7,532
Movement in Debtors/Creditors	(373)	0	(373)	(432)
				£
SURPLUS / (DEFICIT) FOR YEAR	£ 3,081	£ (286)	£ 2,795	(21,820)
Funds b/ f @ 1st January 2016	£157,703	£ 58,980	£ 216,683	£ 238,503
Transfer between funds	0	0	0	0
Funds c/ f @ 31ST DECEMBER 2016	£160,784	£58,694	£219,478	£ 216,683

DWARF SPORTS ASSOCIATION U K
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2016

	2016	2015
	£	£
FIXED ASSETS - Note 5	2,745	5,021
CURRENT ASSETS		
Prepaid Expenses	0	1,146
Cash at Bank - Note 4	221,746	217,203
Cash in hand - Note 4	742	587
	<u>222,488</u>	<u>218,936</u>
CREDITORS due within one year	<u>5,755</u>	<u>7,274</u>
NET CURRENT ASSETS	216,733	211,662
NET ASSETS	<u>£ 219,478</u>	<u>£216,683</u>
TRUSTEES FUNDS		
Balance brought forward	216,683	238,503
Surplus (Deficit) for year	2,795	(21,820)
Balance carried forward	<u>£ 219,478</u>	<u>£216,683</u>
REPRESENTED BY:-	2016	2015
	£	£
GENERAL FUNDS	69,475	110,645
DESIGNATED FUNDS – Note 6	<u>91,309</u>	<u>47,058</u>
TOTAL UNRESTRICTED FUNDS	160,784	157,703
RESTRICTED FUNDS – Note 5	<u>58,694</u>	<u>58,980</u>
	<u>£ 219,478</u>	<u>£ 216,683</u>

TRUSTEES CERTIFICATE OF APPROVAL

We agree that the attached accounts are a correct record of the Charity's Financial Activities for the year ending 31st December 2016.

CATHERINE HOLLAND ACCA (TREASURER).....

PENNY DEAN OBE (AMBASSADOR FOR TRUSTEES).....

DATE:- 1ST May 2017

DWARF SPORTS ASSOCIATION U K
NOTES TO STATEMENTS OF FINANCIAL ACTIVITIES (SOFA)
YEAR ENDED 31ST DECEMBER 2016

1. THE BASIS OF ACCOUNTING POLICIES AND DEFINITIONS

- 1.1 THE ACCOUNTS** have been prepared under the historical cost convention in accordance with applicable accounting standards and the Charities Act 2006 and Statement of Recommended Practice (SORP) 2005.
- 1.2 GENERAL FUNDS** represent unrestricted funds that are not subject to any restriction regarding their use and are available for application towards their use purposes of a general nature.
- 1.3 RESTRICTED FUNDS** represent funds restricted by the donor for a particular purpose.
- 1.3(a) DESIGNATED FUNDS** represent funds that have been allocated out of Unrestricted funds by the Trustees of DSAUK, for specific events or liabilities DSAUK is committed to. Any remaining balance is returned to unrestricted funds when events have been held.
- 1.4 INCOMING RESOURCES** are included in the SOFA when:-
- DSAUK becomes entitled to the resources
 - The trustees are virtually certain they will receive the resources; and
 - The monetary value can be measured with sufficient reliability.
- 1.5 GRANTS & DONATIONS** are included in the SOFA when DSAUK has unconditional entitlement to the resources.
- 1.6 INVESTMENT INCOME** is included in the SOFA when receivable.
- 1.7 RESOURCES EXPENDED** are recognised when costs have been incurred, or for designated or special gifts, in the same accounting period as the related gift is received.
- 1.8 TANGIBLE FIXED ASSETS** are capitalised at cost when incurred, or for assets bought in previous years, at valuation in 2016. The valuation of assets from previous years was identified as income, in Voluntary Incoming Resources.
- 1.9 DEPRECIATION OF FIXED ASSETS** is included in resources expended, to write off the assets of over their useful life, - 3 years for Bikes & 4 years for other equipment.
- 1.10 LIABILITY RECOGNITION** – Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
- 1.11 GOVERNANCE COSTS** – The preparation & examination of DSAUK's annual statutory accounts, AGM & trustee meeting expenses; also legal advice given to trustees.

DWARF SPORTS ASSOCIATION UNITED KINGDOM
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2016

2. VOLUNTARY INCOME –
Main Charitable Activities

Development Officer& Project Funding :-

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS	TOTAL FUNDS
	2016	2016	2016	2015
	£	£	£	£
Children in Need	0	38,555	38,555	41,907
Sport England	0	79,165	79,165	68,862
Peter Harrison Grant	0	0	0	12,056
Other Sponsorship, Donations, & Fundraising	31,411	0	31,411	28,560
Bursary	0	665	665	750
Event Receipts & Contributions to fees	19,432	0	19,432	18,715
Coast 2 Coast	0	0	0	6,704
Gift Aid / CAF/ Charity Choice	0	0	0	0
World Games 2017 (incl. N.W.Bursary)	0	12,600	12,600	0
Membership Fees	8,414	0	8,414	7,113
Carvery & Disco	4,304	0	4,304	6,941
Merchandise & Miscellaneous Receipts	2,977	0	2,977	3,604

VOLUNTARY INCOME FOR
DSAUK – HEAD OFFICE

66,538	130,985	197,523	195,912
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Income of Regional Branches – App.1
Regional Branches value of equipment

38,347	0	38,347	37,358
0	0	0	0

VOLUNTARY INCOME FOR BRANCHES

38,347	0	38,347	37,358
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TOTAL VOLUNTARY INCOME - PER SOFA -
STATEMENT OF FINANCIAL ACTIVITIES

104,885	130,985	235,870	£232,570
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3. INVESTMENT INCOME
BANK INTEREST RECEIVED

DSAUK Head Office
Regional Branches - App.1

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS	TOTAL FUNDS
	2016	2016	2016	2015
	£	£	£	£
DSAUK Head Office	84	0	84	101
Regional Branches - App.1	1	0	1	0
TOTAL INVESTMENT INCOME - PER SOFA -	85	0	85	101

**DWARF SPORTS ASSOCIATION UNITED KINGDOM
MAIN CHARITY & REGIONAL BRANCHES
YEAR ENDED 31 DECEMBER 2016**

4. BANK & CASH BALANCES

MAIN CHARITY - DSAUKBANK BALANCES		2016	2015
		£	£
CAF GOLD ACCOUNT – incl.designated funds (Note 7)		49,309	47,226
CAF FIRST ACCOUNT		116,561	118,115
MONIES HELD BY DAAUK - MAIN CHARITY		£165,870	£165,341
MONIES HELD IN BANK BY BRANCHES		2016	2015
		£	£
EAST MIDLANDS	BRANCH 1	1,464	1,479
WEST MIDLANDS	BRANCH 2	1,697	937
NORTH EAST & EAST	BRANCH 3	12,036	13,563
NORTH WEST	BRANCH 4	12,346	14,330
NORTH IRELAND	BRANCH 5	8,557	8,573
SOUTH CENTRAL	BRANCH 6	2,253	3,398
SOUTH EAST	BRANCH 7	5,380	3,751
SOUTH WEST	BRANCH 8	3,544	1,839
SCOTLAND	BRANCH 9	6,104	2,190
WALES	BRANCH 10	2,495	1,803
TOTAL BANK BALANCES OF REGIONS		£55,876	£51,862
TOTAL BANK BALANCES PER BALANCE SHEET		£221,746	£217,203
MONIES HELD IN CASH BY BRANCHES& H.O.		2016	2015
		£	£
HEAD OFFICE		277	221
EAST MIDLANDS	BRANCH 1	0	0
WEST MIDLANDS	BRANCH 2	67	0
NORTH EAST & EAST	BRANCH 3	0	162
NORTH WEST	BRANCH 4	0	0
NORTH IRELAND	BRANCH 5	0	0
SOUTH CENTRAL	BRANCH 6	0	204
SOUTH EAST	BRANCH 7	229	0
SOUTH WEST	BRANCH 8	0	0
SCOTLAND	BRANCH 9	0	0
WALES	BRANCH 10	169	0
TOTAL CASH BALANCES PER BALANCE SHEET		£742	£587
TOTAL CASH & BANK BALANCES PER BALANCE SHEET		£222,488	£217,790

DWARF SPORTS ASSOCIATION UNITED KINGDOM
NOTES TO BALANCE SHEET
AS AT 31ST DECEMBER 2016

5. FIXED ASSETS	SPORTS EQUIPMENT	OFFICE/OTHER EQUIPMENT	TOTALS RE EQUIPMENT
	2016	2016	2016
COST	£	£	£
Value of Equipment Introduced @ 1.1.2016	£15,437	£13,973	£29,410
Additions in Year - Head Office	470	0	470
Additions in Year - Branches	0	0	0
Assets at Cost at 31ST DECEMBER 2016	£15,907	£13,973	£29,880
DEPRECIATION	£	£	£
Balance brought forward at 1st January 2016	£10,416	£13,973	£ 24,389
Charge for the year - Head Office	2,746	0	2,746
Charge for the year - North Ireland Branch	0	0	0
Charge for the year - North East & East Branch	0	0	0
Depreciation at 31ST DECEMBER 2016	£13,162	£13,973	£ 27,135
NET BOOK VALUES AT 31ST DECEMBER 2016	£ 2,745	£ 0	£ 2,745
NET BOOK VALUES AT 31ST DECEMBER 2015	£ 5,021	£ 0	£ 5,021
REPRESENTED BY:-			
DSAuk - HEAD OFFICE	£ £ 2,745	£ 0	£ £ 2,745
DSAuk - REGIONAL OFFICES	0	0	0
NET BOOK VALUES AT 31ST DECEMBER 2016	£ £ 2,745	£ 0	£ £ 2,745
REPRESENTED BY:-			
DSAuk - HEAD OFFICE	£ 5,021	£ 0	£ 5,021
DSAuk - REGIONAL OFFICES	0	0	0
NET BOOK VALUES AT 31ST DECEMBER 2015	£ 5,021	£ 0	£ 5,021
6. RESTRICTED FUNDS	2016	2015	
	£	£	
CHILDREN IN NEED - DEVELOPMENT OFFICER	14,486	13,978	
BURSARY	1,281	1,013	
SPORT ENGLAND – INCLUSIVE SPORTS PROJECT	27,547	37,770	
PETER HARRISON FOUNDATION	4,574	6,220	
WALES REGION RESTRICTED FUND	2,106	0	
NORTH WEST REGION WORLD GAMES FUND	8,700	0	
TOTAL OF FUNDS FOR RESTRICTED PURPOSES	58,694	58,980	

DWARF SPORTS ASSOCIATION UNITED KINGDOM
NOTES TO BALANCE SHEET
AS AT 31ST DECEMBER 2016

7. DESIGNATED FUNDS	2016	2015
	£	£
WORLD GAMES 2017 / 2013	10,758	10,758
SPORT ENGLAND	10,000	8,000
RESERVE – MINIMUM RESERVES POLICY	20,000	20,000
RESERVE – ADDITIONAL RESERVES	8,551	8,300
EMPLOYMENT COSTS OF REGIONAL OFFICER	20,000	0
DSAUK CORE COST RESERVE	22,000	0
TOTAL OF FUNDS FOR DESIGNATED PURPOSES	91,309	47,058

- *During the year a further £ 2,000 (2015 : - £2,000) was transferred to CAF deposit account for Sport England.*
- *These funds are allocated out of Unrestricted Funds for the stated events or purposes.*
- *The employment designated fund is in respect of S P Clare, a regional development officer for DSAuk*
- *DSAUK core cost reserve represents the estimated annual overheads to run the charity.*
- *Any surpluses will transfer back into Unrestricted Funds, for use within the Charity.*

**DWARF SPORTS ASSOCIATION OF THE UNITED KINGDOM
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE DWARF SPORTS ASSOCIATION OF THE UNITED KINGDOM**

I report on the accounts of the Association for the Year Ended to 31ST DECEMBER 2016, as shown on pages 4 – 10 attached.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:-

- *examine the accounts under section 145 of the Charities Act*
- *to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and*
- *to state whether particular matters have come to my attention*

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- *to keep accounting records in accordance with section 130 of the Charities Act and*
 - *to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.*
- have not been met, or*

(2) to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

**DAVID R S WELCH FCA, DChA.
CHARTERED ACCOUNTANT**

3 ALVINGTON GROVE,
HAZEL GROVE,
STOCKPORT,
CHESHIRE,
SK7 5LS

Date: 1st May 2017